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Newport Bicycle/Pedestrian Advisory Committee

Members Present: Ken Dennis (Chair), Bob Hein, Chuck Forinash, Dave Teem (Newport Police Dept.), and Jeff Bertuleit (City Council)

Staff: Meredith Savage

Guests: No guests

Meeting started at 5:35 PM

1. Call to Order

- a. Introductions- No guests attending.
- b. Approval of Minutes- Chair Dennis called for a review of the March 10, 2009 minutes; there were no additions, corrections, or other changes.
 - Minutes were approved.

2. Report by City Staff and City Councilor

- a. City staff-Meredith Savage provided Advisory Committee members with a summary of her progress on the ten Action Items that came out of the March 10, 2009, committee meeting. (Summary is attached to these minutes.) Ken D. and Chuck F. provided a clarification on item #7, Bike Boulevards, commenting that bicycle-vehicle mixed-use is already allowed on city streets, but that that designation is formalized through posting of signs alerting motorists that bicycles are sharing the roadway. On item #8, Chuck F. suggested that staff alert the USGS and USACE contacts about the Naterlin Drive sidewalk project.
 - **Action item:** Staff will provide information on Naterlin Drive project to contacts in USGS and USACE.
- b. City Councilor-Jeff Bertuleit – Nothing to report.

3. Old Business

- a. Pick ten local bike route sign locations- After some discussion on this topic two routes identified in the Newport Pedestrian and Bicycle Plan 2008 were selected- Nye Street for the north-south route and 6th Street for the east-west route. It was agreed that Ken Dennis and Jerry Kern would identify the preferred locations for the bike signs and let staff know.
 - **Action item:** Staff will contact Sheila Lyons at ODOT to follow up on acquisition of state bike route signs.
- b. Re-assess general project list- Limited discussion on this item; the Committee indicated that they would like to see the final list attached to the minutes for this meeting. Staff will do so.
- c. Pick ten bicycle rack installation locations- Staff provided the Committee with a brochure from Parks & Rec Director Jim Protiva that gave examples of custom bicycle racks- animal shapes, abstract forms, whimsical design, etc.- that could be utilized in high visibility areas. The Committee agreed that this would be a good idea, but also noted that the standard inverted U-shape seemed to be the most utilitarian design. Staff also presented the Committee

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with a quote from Halco Welding (South Beach business) for manufacture of ten stainless steel racks, approximately \$180.00 per rack.

Suggested designs and locations for bike racks and lockers

Location	Rack	Locker
Abbey Street parking lot at the Bayfront	Standard design	4-6 bikes
Agate Beach Wayside	Standard design	
Bay Boulevard	Standard design	
Bay Street Pier	Standard design	
Big Creek Park at the east side trailhead	Standard design	
City Hall – Senior Center – Rec Center area	Standard design	4-6 bikes
Don Davis Park	Animal design	
NW 56 th Street Park, Agate Beach area	Standard design	
Nye Beach Turnaround	Wave design	4-6 bikes
PAC – Performing Arts Center	Clef note design	4-6 bikes
Port Dock 5 & Port Dock 7	Fish design	
Proposed park at SW 2 nd and SW Coast	Animal design	
South Beach Pier, by the Rogue Brewery	Standard design	

Bob Hein brought up the issue of street sweeping, specifically that there seems to be a need for more frequent and/or more thorough sweeping to remove objects from the road that could be safety hazards to bike traffic. Ken Dennis said that in the past the Committee had developed Street Hazard Reporting Forms; Dave Teem suggested that these be made available on the new City website.

- **Action item:** Staff will make Street Hazard Reporting Form available on the City website.

4. New Business

- The Committee discussed endorsement of the Coast Park Trail- Ken Dennis reported that this endorsement had already been made.
- Ken D. will be attending the Oregon Bike Summit in Salem the week of April 20th and is hoping to have an opportunity to speak with our local representatives regarding bicycle/pedestrian travel issues.
- Ken D. voiced his desire to keep alive/present the idea of a bicycle-pedestrian bridge over Yaquina Bay, whether it is a dedicated stand-alone structure or an add-on structure to the existing Yaquina Bridge.

5. Next Meeting; Proposed Agenda Items

- None discussed

Meeting adjourned: 7:25p.m.

ATTACHMENT A

WORKSHEET

**Summary of Staff Action Items from the 3/10/09
Bicycle and Pedestrian Advisory Committee Meeting**

Item # & Date	Action Item
1.	<i>Staff will contact Ron Garrison regarding the availability of additional bike racks.</i>
3/11/09 3/27/09 3/27/09 3/31/09	<ul style="list-style-type: none"> • Parks & Rec Director Jim Protiva is the contact • 2-3 ribbon style racks available- suggest locations • Halco Welding quote \$1798.50 to construct 10 S/S U-racks • Put in \$75000 budget request for bike signs, lockers, racks • Met with J. Protiva- he would like to see various designs of bike racks installed (see Dero brochure) • Bike-Ped to provide 10 locations for bike rack installation
2.	<i>Staff will check with Public Works Director/City Engineer Lee Ritzman on the status of the Naterlin Drive bike path and the south end bridge sidewalk project.</i>
3/17/09 3/19/09	<ul style="list-style-type: none"> • Spoke with PW Director Lee Ritzman- consultant will be doing the Naterlin Drive portion; Lee 41 consulting firms responded to request for bids for this and other projects • Expects to go to construction in 2010 • E-mail: City received \$593,000 stimulus funds for the Bay Blvd. bicycle and pedestrian improvements
3.	<i>Staff will get information on the availability of Urban Renewal funds for an OSU Drive sidewalk, the timeline for such a project, and the potential of linking the south end bridge sidewalk with the OSU Drive sidewalk.</i>
3/17/09	<ul style="list-style-type: none"> • \$100K is in the current budget for the OSU Dr. sidewalk- Lee believes it will go to construction this year, possibly fall 2009 • Will be designed by consultant (see 2 above)- consultant selection is pending • South end bridge sidewalk project is in the queue to be done and will also be done through consultant • Lee is waiting for response from ODOT- the link to the OSU Drive project is desired, but will be dependent on availability of ODOT funds • These two projects are secondary to water treatment plant project
4.	<i>Regarding the 1.5% gas tax fund believed to be allocated for bicycle and pedestrian projects: a) is this fund still a line item in the budget? b) what is the amount currently in the fund?</i>
3/17/09	<ul style="list-style-type: none"> • Lee confirms that this is a line item in the budget and amounts to about \$4500/yr; funding comes from gas tax, amount based on population • ≈\$10,000 currently in fund ('07-'09 fy) and is slated for sidewalk connection between Don Davis Park and Elizabeth Street Inn

Item # & Date	Action Item
5.	<i>Staff will contact Mike Eastman regarding the signs and provide the committee with a status update at the next meeting.</i>
3/11/09 3/17/09 3/19/09	<ul style="list-style-type: none"> • Spoke with Mike- ready to go pending info from Lee Ritzman; staff will work with Lee R. to get signs from the state to Mike • Mike estimates \$20-25K needed to make local signs and put in local and state bike route signs • Regarding local sign design: would be standard design and could have a directional arrow underneath plus destination; i.e. 'Nye Beach →' • Spoke with Lee R.- tax fund money is already dedicated to Elizabeth Street sidewalk (see 4 above)- @ ≈\$5K/yr could take 5yrs get all signs placed • Spoke with City Mgr pro-tem Dale Shaddox- Dale suggested Advisory Cmt identify 2-3 local routes and sign locations; may be able to place 10 signs in 2009
6.	<i>Staff will look into getting a map showing the Oceanview Drive ROW.</i>
3/20/09 #6 cont.	<ul style="list-style-type: none"> • Staff arranged with Lee Ritzman a walkthrough of Oceanview Drive, 1:30pm on Friday April 10th • Staff apparently neglected to let the Bike-Ped Cmt in on this little walkthrough because nobody showed up, including Mr. Ritzman who, it turned out, was out sick for the day... (staff will try to be more forthcoming regarding dates of future meetings :) • Issues with Oceanview Drive: <ul style="list-style-type: none"> - the location of the pavement is not consistent within ROW - the ROW itself is not consistent in width - topography is an issue throughout - in some cases claiming ROW would involve cutting into banks which would cut off access to lots- driveways would be too steep for vehicles • Staff will reschedule Oceanview Drive walkthrough
7.	<i>Staff will bring the following items before Lee Ritzman and report back to the committee: concept of a Bike Blvd.; incorporation of bike-ped facilities into all future local and ODOT design; SW Alder-SW Angle sidewalk- allow bikes once again?</i>
3/17/09	<p>Spoke with Lee Ritzman:</p> <ul style="list-style-type: none"> • Bike Blvd.- future streets/street expansions will incorporate bike lanes (this goes for ODOT as well) but bike blvd. concept is not something City wants to do at this time • Bikes on the SW Alder-SW Angle sidewalk stretch- No; not compatible with pedestrian traffic in downtown area
8.	<i>Staff will ask City Attorney Gary Firestone for an update regarding public access to the Coast Guard path.</i>

Item # & Date	Action Item
3/18/09 4/07/09 4/07/09	<ul style="list-style-type: none"> • Spoke with G. Firestone and offered to follow-up with C.G. • Contacted Linda Kratochvil of USGS and Louis Landre of USACE re status of No Trespassing sign removal • Posted letter to Lt.Cmdr. J.S. Burke of USCG requesting CG consideration of sign removal • Staff will continue follow-up
9.	<p><i>Staff will bring the action request forms before Dale Shaddox to get the proper procedure for getting them on the upcoming City Council agenda. The four actions requested:</i></p> <p><i>#001 - Bike rack placement on Bay Blvd.</i></p> <p><i>#002 - Curb cuts-Chambers Ct. and San-Bay-O Circle</i></p> <p><i>#003 – Connecting the sidewalks, south end of Yaquina Bridge</i></p> <p><i>#004 – Coast Guard Station, access over property</i></p>
3/17/09 4/13/09	<ul style="list-style-type: none"> • Spoke with City Mgr pro-tem Dale Shaddox who said that all four items can be handled administratively • Dale requested that the Bike-Ped Cmt make recommendations to the City rather than action requests to the City Council, and requested that the request form be revised accordingly • Staff drafts new form
10.	<p><i>Staff is to take the following endorsement to the City Manager/City Council: The Newport Bicycle and Pedestrian Advisory Committee endorse the efforts of Parks and Recreation Director Jim Protiva to make a pedestrian path connection between the OCCC campus and Mike Miller State Park.</i></p>
3/17/09	<ul style="list-style-type: none"> • Dale thanks the Bike-Ped Cmt for the endorsement • Requests that future endorsements/communications with City Council be conveyed through Bike-Ped liaison to the Council, Councilor Jeff Bertuleit